

# Compliance Officer/Inspector

## Auditor III

Agency Name:	Dept. of Public Utilities
Official Title:	Auditor III
Functional Title:	Compliance Officer/Inspector
Occupational Group:	Budget & Accounting
Position Type:	Civil Service
Full-Time or Part-Time:	Full-Time
Salary Range:	\$45,750.90 to \$65,933.66 Annually
Bargaining Unit:	06
Shift:	Day
Confidential:	No
Number Of Vacancies:	1
City/Town:	Statewide
Region:	N/A
Facility Location:	Primary Territory is Worcester County Compliance Officers/Inspectors provide state-wide coverage. The Department's office is located at One South Station, Boston.
Application Deadline:	07-06-2012
Apply Online:	No
Posting ID:	J31298

*This position is funded from the Commonwealth's annual operating budget.*

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### Duties:

Implement the Department's passenger-for-hire safety inspection/audit program following North American Standard of Inspection guidelines; conduct Commercial Driver License (CDL) road tests pursuant to the Commercial Vehicle Safety Act. Monitor for compliance purposes bus company activities, services, and functions required by Department rules, regulations and orders; review complaints from consumers and industry concerning alleged violations of law, rules, and regulations; conduct investigations and inspections on such matters as accidents, equipment failures, and other safety violations; prepare recommendations for corrective action; performs related duties as required.

### Qualifications:

#### MINIMUM ENTRANCE REQUIREMENTS:

Applicants must have at least (A) three years of full-time, or equivalent part-time, professional

experience in accounting or auditing, or (B) any equivalent combination of the required experience and the substitutions below.

**Substitutions:**

I. A Bachelor's degree with a major in accounting, business administration or business management may be substituted for a maximum of one year of the required experience.\*

II. A Graduate degree with a major in accounting, business administration or business management may be substituted for a maximum of two years of the required experience.\*

\*Education toward such a degree will be prorated on the basis of the proportion of the requirements actually completed.

Note: Educational substitutions will only be permitted for a maximum of two years of the required experience.

**SPECIAL REQUIREMENTS:** Based on assignment, possession of a current and valid Massachusetts Class D Motor Vehicle Operator's license may be required.

**Preferred Qualifications:**

Two (2) years experience in the operation, inspection and/or regulation of passenger transportation systems; at least three (3) years of additional relevant experience. Knowledge of bus inspection/CDL testing procedures; should be familiar with the mechanical operation of a bus. Successfully completed the CDL Examiner's Course and/or be a licensed instructor. Possession of a current and valid Massachusetts Class B CDL and a DPU issued School/Motor Bus Driver Certificate. Be willing to travel anywhere in Massachusetts and pass all required training requirements. Excellent demonstrated written, oral and analytical skills are essential.

**Comments:**

- Salary is commensurate with experience.
- Must have or be willing to attend relevant training classes to obtain necessary certifications and licenses.
- The successful candidate may be required to attend trainings throughout Massachusetts.
- The incumbent must be able to provide their own transportation.
- This is a Civil Service Position. If there is no civil service list for this title, employees appointed must take and pass the next Civil Service examination when administered.

**How To Apply:**

Please send resume and cover letter by 5:00 p.m. on the deadline date to:

Kate McKeever

Chief of Staff

Department of Public Utilities

One South Station

Boston, MA 02110

Please reference the Job Posting number J31298 when applying. Do not fax or e-mail applications.

Agency Web Address:

[www.mass.gov/dpu](http://www.mass.gov/dpu)

Diversity Officer:

Ms. Kate McKeever, (617) 305-3736

An Equal Opportunity/Affirmative Action Employer. Females, minorities, veterans, and persons with disabilities are strongly encouraged to apply.